

PUBLIC WORKS

BUDGET UNIT: SOLID WASTE MANAGEMENT OPERATIONS (EAA SWM) RECYCLING PROGRAMS (EWE SWM)

I. GENERAL PROGRAM STATEMENT

The Solid Waste Management Division (SWMD) is responsible for the operation and management of the County of San Bernardino's solid waste disposal system, which consists of 6 regional landfills, 8 transfer stations, oversight and/or post-closure maintenance at 28 inactive or closed landfills and waste disposal sites throughout the county. SWMD provides scale operations and maintenance; accounts payable/receivable; engineering, design, and construction management; and education and waste diversion. SWMD provides oversight, direction, guidance and control of the contractor, Burrtec Waste Industries, Inc. (Burrtec), for the daily operations of the county's active landfills, transfer stations, and maintenance of the inactive and closed landfills. In its contract administrative role, SWMD provides both general and specific direction to Burrtec in implementing county policies and procedures pertaining to the operations of the county's solid waste system. SWMD also monitors Burrtec's performance under the contract. SWMD maintains direct coordination with all regulatory agencies and liaison activities with customers, including cities, refuse haulers, and citizens. In addition, SWMD receives state and federal grant monies, county and private industry matching funds to be used to further the education and usage of methods of waste reduction, reuse and recycling.

II. BUDGET & WORKLOAD HISTORY

	Actual 2000-01	Budget 2001-02	Actual 2001-02	Budget 2002-03
Total Operating Expense	38,858,578	36,971,385	38,394,270	42,323,884
Total Revenue	38,170,628	37,539,702	40,154,555	43,827,202
Revenue Over (Under) Exp	(687,950)	568,317	1,760,285	1,503,318
Fixed Assets	139,633	-	17,512	223,965
Budgeted Staffing		59.4		62.3
<u>Workload Indicators</u>				
Total Tonnage	1,016,979	988,019	1,142,707	1,313,700
Single Family Residence	81,755	82,153	81,755	81,755
Active Facilities	14	14	14	14
Inactive Facilities	27	27	28	28

Actual expenses and revenues for 2001-02 are approximately \$1.4 million and \$2.4 million, respectively, more than budget. This overage is primarily due to an increase in the amount of solid waste brought into the county landfill system for disposal. On March 19, 2002, the Board of Supervisors approved a provision of the operations contract with Burrtec allowing for the recovery of up to 300,000 tons annually of in-county waste that had been previously taken out-of-county for disposal. The cost and revenue impacts associated with this additional waste are reflected in the 2001-02 actual amounts, as well as being included in the 2002-03 budget.

III. HIGHLIGHTS OF BOARD APPROVED CHANGES TO BUDGET (see attachment for detailed changes)

STAFFING CHANGES

Staffing has been increased by 2.9 positions. Of this increase, 1.0 Scale Operator is needed to assist SWMD with providing sufficient coverage at its various scale houses; 1.0 Accountant I is needed because SWMD's accounting functions have grown beyond the capacity of current staff; and 0.9 is being added for additional overtime for existing staff.

PUBLIC WORKS

PROGRAM CHANGES

As mentioned above, in March 2002 the Board approved an amendment to the Burrtec agreement allowing for the delivery of between 250,000 and 300,000 tons of in-county waste into the county's disposal system. Under this amendment, Burrtec is charged a \$20.50 per ton disposal fee on the additional waste received. This rate is less than the rate charged to Waste Disposal Agreement (WDA) cities. To compensate the WDA cities, the county agreed to split approximately \$2,000,000 of net revenue generated from receipt of the waste. Under this approach, the county keeps \$1,000,000 to aid funding of solid waste capital projects, while the other \$1,000,000 is allocated to the WDA cities for their use.

GROUP: Economic Development/Public Services DEPARTMENT: Public Works - Solid Waste Operations & Recycling Prog FUND: EAA SWM, EWE SWM			FUNCTION: Health & Sanitation ACTIVITY: Sanitation		
	2001-02 Actuals	2001-02 Approved Budget	2002-03 Board Approved Base Budget	2002-03 Board Approved Changes to Base Budget	2002-03 Final Budget
Appropriations					
Salaries and Benefits	2,786,901	3,180,581	3,307,860	119,758	3,427,618
Services and Supplies	25,457,934	26,054,111	26,073,426	116,570	26,189,996
Central Computer	14,984	7,720	28,878	-	28,878
Other Charges	6,201,088	7,728,973	7,728,973	(1,021,691)	6,707,282
Transfers	3,933,363	-	-	5,970,110	5,970,110
Total Operating Expense	38,394,270	36,971,385	37,139,137	5,184,747	42,323,884
Revenue					
Licenses & Permits	1,368,302	660,211	660,211	109,789	770,000
Taxes	7,036,220	6,914,858	6,914,858	(24,358)	6,890,500
Use of Money & Prop	162,685	109,725	109,725	52,275	162,000
Current Services	30,956,396	28,754,322	28,922,074	5,315,512	34,237,586
Other Revenue	630,952	1,100,586	1,100,586	666,530	1,767,116
Total Revenue	40,154,555	37,539,702	37,707,454	6,119,748	43,827,202
Revenue Over(Under) Exp	1,760,285	568,317	568,317	935,001	1,503,318
Fixed Asset Exp					
Land	(22,510)	-	-	15,000	15,000
Equipment & Vehicles	40,022	-	-	208,965	208,965
Total Fixed Asset Exp	17,512	-	-	223,965	223,965
Budgeted Staffing		59.4	59.4	2.9	62.3

Total Changes in Board Approved Base Budget	
Salaries and Benefits	127,279 MOU, retirement adjustment, step and equity increases.
Services and Supplies	19,315 Risk management liability rate increase.
Central Computer	21,158
Revenue	167,752 To offset increases in appropriations.
Total Operating Expense Change	167,752
Total Revenue Change	167,752
Total Rev Over (Under) Exp	-
Total 2001-02 Operating Expense	36,971,385
Total 2001-02 Revenue	37,539,702
Total 2001-02 Rev Over (Under) Exp	568,317
Total Base Budget Operating Expense	37,139,137
Total Base Budget Revenue	37,707,454
Total Base Budget Rev Over (Under) Exp	568,317

PUBLIC WORKS

Board Approved Changes to Base Budget		
Salaries and Benefits	119,758	Increase for the 2.9 additional staff.
Services and Supplies	430,556	Cost to operate scale houses (operations, maintenance & equipment).
	50,000	Land use pass production and distribution cost.
	(5,134,000)	Expenses moved to transfers per GASB 34 requirements.
	431,068	Burrtec operations increase for additional standard tonnage and inflation.
	372,604	Burrtec excess tonnage payment for 2002-03.
	1,980,000	Burrtec operations payment for Article 19 solid waste - 300,000 tons.
	567,840	Septic ponds liquids extraction.
	257,500	County recycling/recovery programs.
	159,000	9,000 ongoing building maintenance and 150,000 for floor repair, new carpet and paint.
	75,000	Consultant services for the California Integrated Waste Management Plan submission.
	332,070	Increase in bond debt principal (offset by reduction in interest).
	82,879	Educational program materials for waste reduction reuse and recycling.
	384,360	Additional appropriations as of result of Board-approved fee increases.
	127,693	All other increases in this category.
	116,570	
Other Charges	(347,710)	Reduction in bond debt payment to interest (see principal increase).
	564,377	AB 939 fees - increase for additional standard tonnage and Article 19 tonnage.
	(1,238,358)	Host community fees moved to new enterprise fund (EWD) resulting from GASB 33.
	(1,021,691)	
Transfers	134,000	For ED/PSG Administration charges. Moved from services and supplies.
	5,000,000	Transfer to general fund moved from services and supplies.
	836,110	Additional transfers to EAC to fund projects (\$786,110) and added legislative services (\$50,000).
	5,970,110	
Total Operating Expense	5,184,747	
Revenue		
Licenses & Permits	109,789	Increase for waste permits and franchise service per contracts.
Taxes	(24,358)	Equivalent Single Family Residences (ESFR) did not increase as projected for 2002.
Use of Money & Prop	52,275	Increase in interest revenue for daily average account balance.
Current Services	5,315,512	Additional revenues generating from an increase in standard waste tonnage (\$2.5 million), Article 19 tonnage (\$2.4 million), and other fees (\$0.4).
Other Revenue	(190,983)	Reduction for previous years sale of Victorville Yard.
	(784,302)	Reduction for no sales proceeds from heavy equipment.
	(120,301)	Reduction of miscellaneous revenue.
	82,879	Department of Conservation funding for recycling education programs.
	1,679,237	Carry-over of unspent funds from prior fiscal year.
	666,530	
Total Revenue	6,119,748	
Rev Over(Under) Exp	935,001	
Land/Improvements	15,000	Purchase of three weather stations for Big Bear, Mid-Valley and Victorville sites.
Equipment & Vehicles	25,965	Replacement plotter (\$11,200), color laser jet printer (\$8,400) and server (\$6,365).
	50,000	Replace generator at the Barstow Landfill.
	28,000	Purchase one Blazer for field staff.
	105,000	Purchase three 4x4 trucks for field staff.
	208,965	
Total Fixed Assets	223,965	